



## **SAINT VINCENT AND THE GRENADINES**

### **REQUEST FOR PROPOSAL**

#### **TO**

#### **OPERATE A CANTEEN AT THE KINGSTOWN PORT**

This Request for Proposal is issued with the intent of finding an experienced company to operate a canteen (hereinafter called “the Services”) at the Kingstown Port.

The contract will be for a period of one (1) year in the first instance, renewal upon satisfactory performance.

The detailed Terms of Reference (TOR) for the assignment can be obtained from the office of Ministry of Urban Development, Energy, Seaport, Grenadines Affairs and Local Government or via email [office.urbandev@gov.vc](mailto:office.urbandev@gov.vc) and copied to [abrackin@gov.vc](mailto:abrackin@gov.vc).

**The Ministry of Urban Development, Energy, Seaports, Grenadines Affairs and Local Government** now invite eligible companies (“Bidders”) to indicate their interest in providing the Services. Interested Bidders should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

#### **Qualification & Experience**

- At least five (5) years of continuous experience in operating a cafeteria, restaurant or catering services prior to September 01, 2025
- Financial capacity to manage operations
- Ability to provide affordable and nutritious meals
- Proven experience in food service management or catering

Further information can be obtained at the address below during office hours 0900 to 1400 hours.

Proposals must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **03:00 p.m. on Friday 31<sup>st</sup> October, 2025.**

**Permanent Secretary**

**Ministry of Urban Development, Energy, Seaports,**

**Grenadines Affairs and Local Government**

**Upstairs Ferry Terminal Building**

**Kingstown**

**Saint Vincent and the Grenadines**

**Tel: 1784 451 2610**

**Email: [office.urbandev@gov.vc](mailto:office.urbandev@gov.vc)**