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Tel. No: 1 (784) 457-1104 or 457-2676
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**MINISTRY OF EDUCATION
AND NATIONAL RECONCILIATION**

**Halifax Street, Kingstown
St. Vincent and the Grenadines**

**Open Competitive Bidding
For the Supply of Goods**

Procuring Entity: Ministry of Education and National Reconciliation
Procuring Entity Address: Kingstown, St. Vincent and the Grenadines
Contract Name: AC Replacement Project – Phase 2
Contract Reference No.: AC2025

Date of issue: 16th September, 2025

Dear Bidder,

Ministry of Education and National Reconciliation of Saint Vincent and the Grenadines ("the Procuring Entity") requests your bid for the supply of 9000 BTU, 12000 BTU, 18000 BTU and 24000 BTU AC Units ("the Goods").

Your bid should be submitted by the deadline of: Monday 6th October 2025 at 1:15 p.m. in accordance with the instructions stated in the bidding documents and the attached form of Contract Agreement.

Any Contract resulting from the bidding documents shall be subject to the General and Special Conditions of Contract, specified in Sections IX. & X. respectively.

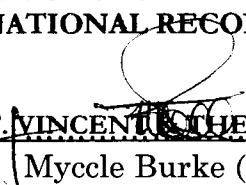
All communications with the Procuring Entity about this bid shall be made in writing in accordance with the instructions stated in the Instructions to Bidders (ITB) Sub-Clause 7.1.

We request your confirmation of receipt of the bidding documents and that you inform us by Monday 29th September 2025 whether you intend to submit a bid in response to the bidding documents.

The bidding documents are issued in accordance with Article 49 of the Public Procurement Act, No. 34 of 2018 ("the Act").

The bid document can be requested via email: epiu.svg@gmail.com and copied to tscott@gov.vc.

Yours faithfully,

**MINISTRY OF EDUCATION AND
NATIONAL RECONCILIATION**

ST. VINCENT & THE GRENADINES

Myccle Burke (Mr.)
Permanent Secretary