

**Ref No:**

In replying the date and number  
Above of this letter should be quoted  
Tel: 1(784) 457-0178

**MINISTRY OF EDUCATION****Halifax Street, Kingstown  
St. Vincent and the Grenadines****Open Competitive Bidding  
For the Supply of Goods****Procuring Entity: Ministry of Education, Vocational Training and Innovation, Digital Transformation and Information**

Procuring Entity Address: Kingstown, St. Vincent and the Grenadines

Contract Name: Book Loan Scheme

Contract Reference No.: BLS032026

Date of issue: Monday 2<sup>nd</sup> March 2026

Dear Bidder,

The Ministry of Education, Vocational Training, Innovation, Digital Transformation and Information of St. Vincent and the Grenadines (“the Procuring Entity”) invites you to bid for the supply of Books (“the Goods”) for the Book Loan Scheme.

The goods shall be delivered against the following delivery terms: incoterm 2010 duty delivered and paid to the Ministry of Education.

The deadline for the receipt of goods based on the expected award of contract date shall be: [90 days] (*e.g. specific date or period of time from issuance of the procurement contract*).

Your bid should be submitted by the deadline of: **Tuesday 31<sup>st</sup> March 2026** in accordance with the instructions stated in the bidding documents and the attached form of Contract Agreement.

Any Contract resulting from the bidding documents shall be subject to the General and Special Conditions of Contract, specified in Sections IX. & X. respectively.

All communications with the Procuring Entity about this bid shall be made in writing in accordance with the instructions stated in the Instructions to Bidders (ITB) Sub-Clause 7.1.

We request your confirmation of receipt of the bidding documents and that you inform us by Tuesday 17<sup>th</sup> March 2026 whether you intend to submit a bid in response to the bidding documents.

The bidding documents are issued in accordance with Article 49 of the Public Procurement Act, No. 34 of 2018 (“the Act”).

The bid document can be requested via email: [epiu.svg@gmail.com](mailto:epiu.svg@gmail.com) and copied to [tscott@gov.vc](mailto:tscott@gov.vc) and [jzogarro@gov.vc](mailto:jzogarro@gov.vc)

Yours faithfully,

  
Myccle Burke  
Permanent Secretary  
Ministry of Education, Vocational Training and Innovation,  
Digital Transformation and Information

