

Saint Vincent And the Grenadines
CARIBBEAN DIGITAL TRANSFORMATION PROJECT

Request for Expressions of Interest for Consulting Services

**Assignment Title: Business Continuity, Enterprise Architecture (EA) Standards and
Interoperability Framework**

REFERENCE NO: SVGCARDTP-C-LCS-3

Credit No. IDA-66910

The Government of Saint Vincent and the Grenadines (GoSVG) has received financing from the World Bank toward the cost of the Caribbean Digital Transformation Project - CARDTP - (the Project) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include the development and implementation of a standardised Business Continuity Management System (BCMS) and IT Disaster Recovery (IT DR) plans, policies, etc., for Government departments, as part of the Digital Government Standards, Business Continuity and Protocols (DGSSP) initiative. The scope includes conducting risk and business impact assessments, designing recovery frameworks, integrating cybersecurity initiatives such as ISMS and CERT, and developing government-wide business continuity strategies and policy templates. The expected duration of the assignment is no more than seven (7) months.

Scope of work

Design and deployment of a business continuity management system (BCMS) taking ISO 22301 as a reference, and establishment of government-wide business continuity processes and policies. IT DR is included in the scope of work. The enterprise architecture standards and interoperability framework are specific to the BCMS and IT DR.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://procurement.gov.vc/eprocure/index.php/current-bids>

The Ministry of Finance, Economic Planning and Information Technology now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- Potential Supplier for this assignment shall be experienced in carrying out business continuity and IT Disaster recovery services, taking ISO 22301 as a reference. The company should be present on the market for at minimum 10 years and during this time should have practical experience in the areas indicated above in the country of origin and internationally.
- At minimum 5 years of experience in the implementation of international projects of similar scope and magnitude in developing countries, including in projects in the areas of assessment, establishment, computation, and BCP and IT DR.

- The company shall be financially sound and able to organise and implement the project according to the requirements.
- The company shall be able to provide a team of high-level consultants, as the key experts for this assignment, according to the qualification requirements listed below.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers”, revised September 2023 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the **Least Cost Selection** method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours, **0900 to 1530** hours.

Expressions of interest must be delivered in a written form to the address below (in person, by mail, or by e-mail) by **Friday, February 13, 2026, 1600 hours (SVG Local time)**.

Director General of Finance and Planning
Ministry of Finance, Economic Planning and Information Technology
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Bay Street
Kingstown
Saint Vincent and the Grenadines
Email: procurement@gov.vc, wgeorge@gov.vc, ssayers@gov.vc, and sfraser@gov.vc