

GOVERNMENT OF SAINT VINCENT AND THE GRENADINES

Strengthening Response, Recovery and Resilience in the Health Sector Social Worker for the Mental Health Rehabilitation Centre

REQUEST FOR EXPRESSIONS OF INTEREST

The **Government of St. Vincent and the Grenadines (GOSVG)** has received financing from the Caribbean Development Bank (CDB) through a European Investment Bank (EIB) Climate Action Line of Credit II (CALC II) – COVID-19 Component, in an amount equivalent to US\$10M towards the cost of the Strengthening response, Recovery and Resilience in the Health Sector Project, and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by the CDB will be made only at the request of GOSVG and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOSVG shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Ministry of Finance, Economic Planning and Information Technology (MoFEPIT), the Executing Agency, now wishes to procure consultancy services for a Social Worker for the Mental Health Rehabilitation Centre, St. Vincent and the Grenadines.

The objective of the consultancy is to provide counselling services to patients and clients of the Ministry of Health, Wellness and the Environment. The duration of the assignment is expected to be for a period of nine consecutive (9) months.

The *MoFEPIT* now invites interested eligible individual consultants to submit Expressions of Interest indicating qualifications and experience required to provide these consultancy services.

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country; and
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are all countries. Consultants are advised to review the detailed eligibility criteria detailed in Section 4 and conflict of interest provisions in Section 5 of the Procurement Procedures for Projects Financed by CDB (January, 2021), as published on CDB's website.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments. All information must be submitted in **English**. Further information may be obtained from the **first address** below between 09:00 and 15:30 hours Monday to Friday.

The Expression of Interest must be received electronically at the **first** (PIU) and **second** (CDB) addresses below no later than **4:00 p.m. (St. Vincent Time) on Friday, July 25, 2025**. The submission should include the name and address of the applicant and shall be clearly marked **“Expression of Interest – Social Worker for the Mental Health Rehabilitation Centre”**

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. The GOSVG reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

<p>(1) Attention: Project Implementation Unit (PIU) Recardo Frederick Director of Economic Planning Economic Planning Division Ministry of Finance, Economic Planning and Information Technology Bay Street, Kingstown St. Vincent and the Grenadines</p> <p>Tel: 784 - 457 - 1746 (+1784) 456-1111 Ext 3653 / 3654</p> <p>Email: cenplan@svgcpd.com copied to: dtelesford@svgcpd.com</p>	<p>(2) <u>Procurement Policy Unit</u> Caribbean Development Bank Tel: (+1246) 539-1600 Email: procurement@caribank.org</p>
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GOVERNMENT OF ST. VINCENT AND THE GRENADINES
STRENGTHENING RESPONSE, RECOVERY AND RESILIENCE IN THE HEALTH
SECTOR
TERMS OF REFERENCE
SOCIAL WORKER for the MENTAL HEALTH REHABILITATION CENTRE

1. BACKGROUND

The Government of St Vincent and the Grenadines (GOSVG) has received financing from the Caribbean Development Bank (SDB) toward the cost of the Strengthening Response, Recovery and Resilience in the Health Sector Project (the Project) as part of a Global Loan Program to build health, social and economic resilience in the Organisation of Eastern Caribbean States (OECS) member countries in response to the COVID-19 Crisis (the Programme).

The Programme is financed by the Caribbean Development Bank (CDB) through a European Investment Bank (EIB) Climate Action Line of Credit II (CALC II) – COVID-19 Component to support recovery from COVID-19 in eligible OECS member states. CDB is acting as an Implementing Agency under the Programme and responsible for the administration, execution, control and monitoring of resources under the Programme.

This Project seeks to develop and implement social work programmes as outlined and directed by the Mental Health Rehabilitation Centre to meet the psychosocial needs of clients accessing health care services at the various health facilities within St. Vincent and the Grenadines. Social work programmes will place emphasis addressing social needs that influence potential development of mental health conditions, case management for those persons diagnosed with psychological and mental illnesses and working with individuals and groups to promote optimum mental health. To achieve these objectives, the GoSVG requires the services of a Social Worker

The Social Worker will operate under the supervision of the Clinical Psychologist at the Mental Health Rehabilitation Centre, and will be required to (i) undertake scientific assessments of the social milieu of persons demonstrating maladaptive behaviours; (ii) organize and direct individual, family and group psychotherapy and counselling programmes; (iii) coordinate the community-based social network programme to provide support to individuals and families with a history of psychiatric problems; (iv) function as a member of the mental health interdisciplinary team.; and (v) participate in the general administration of the mental health programme.

2. DUTIES AND RESPONSIBILITIES

A. Undertake scientific assessments of the social milieu of persons demonstrating maladaptive behaviour:

- i. Establish and maintain an up-to-date system of record-keeping of all persons admitted to and discharged from the Mental Health Centre.
- ii. Conduct personal interviews and visits to the communities and homes of all persons shown on the records as having evidence of mental instability.
- iii. Prepare appropriate case histories of all persons assessed.

- iv. Collaborate with other team members and provides for referral of persons as appropriate.

B. Organize and direct individual, family and group psychotherapy and counselling programmes:

- i. Establish and maintain a specially designed counselling service at the Mental Health Centre that is conducive to effective individual counselling and group psychotherapy.
- ii. Establish and maintain satellite counselling units in strategic communities to be used as bases for providing counselling, psychotherapy and family interactive sessions.
- iii. Visit homes for the purpose of providing counselling, therapy and social support within the family environment.
- iv. Liaise with public and private agencies within the community to provide occupational and other therapeutic support to persons recovering from psycho-social problems.

C. Coordinate the community-based social network programme to ensure support to individual and families with a history of psychiatric problems:

- i. Provide regular follow-up services in their homes and communities to all persons listed in the records of the Mental Health Centre.
- ii. Ensure that patients are supplied with the required treatment and that the prescribed treatment regimens are complied with.
- iii. Assist psychiatric patients in their rehabilitation process by facilitating their re-entry into families and communities, identifying job opportunities and strengthening their social coping skills generally.
- iv. Conduct sensitization workshops and training sessions for persons at all levels in the society to create a full awareness of the various dimensions of mental illness and maladaptive behaviour.
- v. Collaborate with all relevant agencies in planning, implementation and evaluation for community mental health and drug abuse prevention programmes.

D. Function as a member of the mental health multidisciplinary team:

- i. Participate in all programme planning, implementation and evaluation activities as they relate to the mission of the Mental Health Centre.
- ii. Design and implement appropriate on-going in-service training programmes for members of staff at all levels.
- iii. Maintain communication links with all key staff members, within and without the programme area.

5. Participate in the general administration of mental health programme:

- i. Maintain all records related to specific job responsibilities.
- ii. Provide supervision and support to other staff members as may be assigned from time to time.

- iii. Provide performance reports on all activities ascribed to the job position

6. Other Duties and Responsibilities:

- i. Participate in training programmes for further development and in-training programmes for health and related workers.
- ii. Participate in clinical case conferences to enhance clients' care and support.
- iii. Attend staff and other meetings as required and prepare monthly activity reports.
- iv. Perform other assigned duties, which are consistent with those of a Social Worker.

3. MINIMUM REQUIREMENT:

A. Qualifications

The Social Worker is required to have at least a Post-graduate certification in Psychiatric Social Work.

B. Experience:

The Social Worker is required to have at least three (3) years' clinical experience, post-graduation.

C. Competence :

- 1. **Social Work Theories and Practices:** Comprehensive understanding of social work principles, practices, and ethical standards.
- 2. **Mental Health Disorders:** Knowledge of mental health conditions, their impact on individuals and families, and effective intervention strategies.
- 3. **Cultural Competency:** Awareness of the cultural, social, and economic context of the island, including local traditions, values, and languages.
- 4. **Community Resources:** In-depth knowledge of local community resources, support systems, and referral networks.
- 5. **Legal and Ethical Standards:** Familiarity with the legal and ethical guidelines governing social work practice, including confidentiality, consent, and mandatory reporting.
- 6. **Crisis Intervention:** Understanding of crisis intervention techniques and protocols for managing emergencies.

4. TIME AND LOCATION

The assignment is for a duration of nine (9) consecutive months and is expected to commence on October 1, 2025, on site in St. Vincent and the Grenadines.

5. CLIENTS CONTRIBUTION

The Client will provide the consultant with all the relevant protocols of Mental Health Rehabilitation Centre.

The Consultant shall use their own computer and software.

7. PAYMENT TERMS

Payment will be made on a monthly basis upon submission of a detailed invoice and progress report, subject to approval by the Clinical Psychologist.