

Saint Vincent and the Grenadines

SVG Coastal and Marine Ecosystems Management Strengthening Project

GEF Grant No. TF0B8353

Project ID No. P172980

Communications and Knowledge Management Specialist

SVGCMEMS-C-IC-19

Saint Vincent and the Grenadines has received financing from the World Bank toward the cost of the **SVG Coastal and Marine Ecosystems Management Strengthening Project**, and intends to apply part of the proceeds for consulting services.

The Communications and Knowledge Management Specialist, under the guidance of the Project Director, will report to the Project Coordinator. The Communications and Knowledge Management Specialist will have the responsibility for leading knowledge management outputs in Component 3 and developing the project communications strategy at the project outset and coordinating its implementation across all project components. The Communications and Knowledge Management Specialist will work closely with all members of the PIU but particularly with the Gender Officer, the Data Management Specialist, and the M&E Officer on knowledge management aspects of the project.

The Communication and Knowledge Management Specialist is a full-time position. The overall duration will be for three (3) fiscal years. The initial contract duration would be one (1) year, then renewable based on performance.

The detailed Terms of Reference (TOR) for the assignment can be found at the following *website*: <https://procurement.gov.vc/eprocure/index.php/current-bids> or can be obtained at the address given below.

The **Economic Planning Division, within the Ministry of Finance, Economic Planning and Information Technology**, now invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

Qualifications and Experience

The following are the required and preferred qualifications for the position.

a) Requirements

- A Bachelor’s degree, in communications/journalism/public relations/social sciences/international relations, or a related field,
- At least 3 years of experience in the field of communications, including experience in media relations knowledge management,

- Proven experience in publishing articles independently in media,
- Previous experience in developing and implementing communications strategies for organisations or projects,
- Strong professional working capacity to use information and communications technology, specifically including website design and desk top publishing software,
- Must possess excellent communication skills in English, both written and spoken, Strong interpersonal communicative skills, experience in team leadership and participatory management, and
- Ability to uphold ethical standards.

b) Favorable attributes

- Experience working in development projects that have applied World Bank, Caribbean Development Bank, Inter-American Development Bank, or other institution's E&S policies, will be considered a plus,
- Experience in community development or natural resource/environmental management and climate change,
- Capacity to work simultaneously on a variety of issues and tasks, independently adjusting to priorities and achieving agreed objectives and deadlines,
- Ability to be flexible and proactive with work assignments,
- Displays sensitivity and adaptability to different cultures, genders, religions, races, nationalities and age groups,
- Good team player, self-starter, has ability to work under minimum supervision and maintain good relationships,
- Ability to be flexible and proactive with work assignments,
- Commitment and passion for environmental and social issues, and
- Willingness to work in rural and coastal communities.

Please note that the selected candidate will be required to complete the World Bank's online Environmental and Social Framework course.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 [***revised November 2017, August 2018, November 2020 and September 2023***] ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the **Individual Consultant Selection** method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours ***0900 to 1300 hours.***

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **June 13, 2025**.

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