

# **Request for Bids**

## **Goods**

### **(One-Envelope Bidding Process)**

**Name of Project:** OECS Data for Decision-Making Project

**Contract Title:** Information Technology Equipment (IT) for the Statistical Office

**Credit No.:** 7113-VC

**RFB Reference No.:** SVG-DDMP-GO-RFB-2

1. St. Vincent and the Grenadines has received financing from the World Bank toward the cost of the OECS Data for Decision-Making Project, and intends to apply part of the proceeds toward payments under the contract for **Information Technology Equipment (IT) for the Statistical Office**.
2. The Economic Planning Division, Ministry of Finance, Economic Planning and Information Technology now invites sealed Bids from eligible Bidders for IT equipment for the Statistical Office including: **400 tablets, 100 power banks, 45 desktop computers, 8 laptop computers, 1 multi-function network printer, 3 projectors and other miscellaneous IT goods**. The goods are to be delivered to the Statistical Office, 1<sup>st</sup> Floor Administrative Building, Kingstown 30 days after the award of contract. Bidders are advised that there is no margin of preference.
3. Bidding will be conducted through international competitive procurement using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" ("Procurement Regulations") dated November 2020; and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information and inspect the bidding document during office hours at the address given below. Qualification requirements are as follows:
  - a. Annual average turnover of at least EC\$850,000 over the last three years
  - b. Experience and Technical Capacity: The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):
    - i. The bidder must have experience supplying goods similar to the goods in the bid for a period of at least five (5) years prior to the deadline for submission. If the bidder is a Joint Venture (JV), the member in charge should meet these requirements.
    - ii. The Bidder must have satisfactorily completed at least two (2) contracts of similar scope, not less than EC\$ 450,000 each, for the supply of similar IT goods. For each contract cited, the supplier shall provide the following information: name of contract, items and quantities supplied, contract price and date, and contract completion date. These contracts shall have been completed within the last three years.
5. The bidding document in English may be obtained by interested Bidders upon the submission of a written application to the address below. The document will be sent via email.
6. Bids must be delivered to the address below on or before **Wednesday, April 26, 2023**. Electronic Bidding will not be permitted. Late Bids will be rejected. Bids will be publicly opened in the

presence of the Bidders' designated representatives and anyone who chooses to attend at the address below on **Wednesday, April 26, 2023**.

7. All Bids must be accompanied by a Bid Security of seven thousand, five hundred Eastern Caribbean Dollars (EC\$7,500).
8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.
9. The address(es) referred to above is (are): provided below:

<p><b>Address for Further Information, Inspection of and Requesting Bidding Documents and Clarifications</b></p> <p>The Director of Economic Planning Economic Planning Division Ministry of Finance, Economic Planning, etc. 1<sup>st</sup> Floor, Administrative Building Bay Street, Kingstown, <b>St. Vincent and the Grenadines</b></p> <p><a href="mailto:cenplan@svgcpd.com">cenplan@svgcpd.com</a> <a href="mailto:jquow@svgcpd.com">jquow@svgcpd.com</a> <a href="mailto:csamuel@svgcpd.com">csamuel@svgcpd.com</a></p>	<p><b>Address for Submission of Bids and Bid Opening</b></p> <p>The Chairman Central Procurement Board Ministry of Finance, Economic Planning, etc. 2<sup>nd</sup> Floor, Administrative Building Bay Street, Kingstown <b>St. Vincent and the Grenadines</b></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------