

**Saint Vincent and the Grenadines  
BERYL EMERGENCY RESILIENT RECOVERY PROJECT**

**Request For Expressions of Interest  
Consulting Services – Individual Consultant**

**Assignment Title:  
Environmental Specialist  
SVG-BERRY-CS-INDV-07**

The Government of St. Vincent and the Grenadines (GoSVG) has received financing from the International Development Association (The World Bank), towards the Beryl Emergency Resilient Recovery (BERRY) Project and it intends to apply part of the proceeds towards consultancy services for an Environmental Specialist.

The Project Development Objective of the BERRY project is to support Saint Vincent and the Grenadines to (i) provide short-term income support and restore economic activity and (ii) build back better critical infrastructure and services impacted by Hurricane Beryl. To execute the Project, the GoSVG is establishing an implementation unit which requires the services of an Environmental Specialist to assist the Project Coordinator under the BERRY Project.

The Environmental Specialist will work under the overall management of the Director of Economic Planning but will report to the Project Coordinator in the execution of their tasks. The main responsibility of the Environmental Specialist is ensuring that all environmental and health and safety risks are identified and measures to manage these risks are integrated into the various components of the project (civil work designs, work specifications, bid preparation, monitoring programs, etc.) so that the project is compliant with the country's regulations, the Environmental and Social Standards of the World Bank and is delivered in accordance with Good International Industry Practice for EHS. The Environmental Specialist is expected to work closely with the Project Social Specialist and coordinate with the Environmental and Social Safeguards Focal Points in the Ministry of Finance, Economic Planning, and Information Technology (MoFEPIT) in the discharge of their duties

The position of the Environmental Specialist is a contracted full-time staff position and work will be performed on site at the office of the Public Sector Investment Programme Management Unit (PSIPMU) of the Economic Planning Division, Ministry of Finance, Economic Planning and Information Technology located in Saint Vincent and the Grenadines. The detailed Terms of Reference (TOR) for the assignment can be found below.

The Ministry of Finance, Economic Planning and Information Technology now invites eligible Consultants to indicate their interest in providing the Services. Required qualifications and experience include, inter alia, the following:

- A bachelor's degree or higher in relevant discipline (e.g. Environmental Engineering, Environmental Studies, Environmental Management, Natural Resources Management, or other related discipline).

- At least five (5) years of experience on preparation and supervision of implementation of environmental protection measures on construction projects.
- Demonstrated experience working on projects that have applied the operational Environmental and Social Standards and/or Safeguards Policies of the World Bank, or experience applying similar policies in other organizations
- Experience in the preparation of ESMPs, ESIAs, and/or other environmental risk management instruments like those required by the World Bank.
- Experience in facilitating workshops and training

The attention of interested Consultants is drawn to Section III. Governance, paragraphs 3.14 - 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" Fifth Edition: September 2023, that sets forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) Selection method set out in the Procurement Regulations. Further information can be obtained at the address below during the hours 8:00 a.m. to 4:00 p.m.

Expressions of interest must be delivered in written form to the address below (in person, by mail, or by e-mail) by **February 21, 2025**. The desired commencement date is **April 01, 2025**.

**Recardo Frederick**

Director of Economic Planning

Economic Planning Division

Ministry of Finance, Economic Planning and Information Technology

First Floor, Administrative Building

Bay Street

Kingstown

Saint Vincent and the Grenadines

E-mail: [cenplan@svgcpd.com](mailto:cenplan@svgcpd.com), [rjohn@svgcpd.com](mailto:rjohn@svgcpd.com), [ctoby@cvgcpd.com](mailto:ctoby@cvgcpd.com), [nfergus@svgcpd.com](mailto:nfergus@svgcpd.com), [nstewart@svgcpd.com](mailto:nstewart@svgcpd.com) and [jdasilva@svgcpd.com](mailto:jdasilva@svgcpd.com)

# GOVERNMENT OF SAINT VINCENT AND THE GRENADINES

## Beryl Emergency Resilient Recovery (BERRY) Project

### Terms of Reference

#### Environmental Specialist

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#### Background

Saint Vincent and the Grenadines (SVG) has received financing from the International Development Association (World Bank) towards the cost of implementing various projects to support the recovery from the impacts of hurricane Beryl, the Beryl Emergency Resilient Recovery Project (BERRY). The Project Development Objective of the BERRY is to support Saint Vincent and the Grenadines to (i) provide short-term income support, (ii) improve the capacity of the government to prepare for and respond to emergencies, and (iii) build back better critical services in the wake of the passage of hurricane Beryl. The BERRY comprises three components that seek to achieve the development objectives. A detailed description of the project components is provided in Annex 1. To execute the project, the GoSVG is establishing an implementation unit which will require the services of an Environmental Specialist to deliver the Project in compliance with World Bank environmental, health and safety requirements.

#### Scope of Services

The position of Environmental Specialist is a contracted full-time position. Work will be performed on site at the office of the Public Sector Investment Programme Management Unit (PSIPMU) of the Economic Planning Division in the Ministry of Finance, Economic Planning and Information Technology (MoFEPIT) located in Saint Vincent and the Grenadines. The Environmental Specialist will report to the Project Coordinator and work under the overall management of the Director of Economic Planning. The Environmental Specialist shall be responsible for ensuring that all environmental and health and safety risks are identified and measures to manage these risks are integrated into the various components of the Project (civil work designs, works specifications and bid preparation, monitoring programs etc.) so that the Project is compliant with the country's regulations, the Environmental and Social Standards of the World Bank, and is delivered in accordance with Good International Industry Practice for EHS. The Environmental Specialist is expected to work closely with the Project Social Specialist and coordinate with the Environmental and Social Safeguards Focal Points in the Ministry of Finance, Economic Planning, and Information Technology (MoFEPIT) in the discharge of their duties. The Environmental Specialist will have oversight of the day-to-day work of an Environmental Assistant to help achieve the scope of services.

#### Duties and Responsibilities

The Environmental Specialist will be responsible for providing technical advice and support to ensure that all project activities comply with the environmental and social requirements, including SVG environmental and health & safety law and regulation, the Environmental and Social Standards of the World Bank, and Good International Industry Practice for EHS. The duties/responsibilities of the Environmental Specialist include, but are not limited to:

1. Implementing EHS risk management processes including those described in the Environmental and Social Management Framework for the project. Ensure the project EHS risk management processes remain appropriate and up-to-date, through periodic document review and revision.
2. Conduct or ensure screening, surveys, assessments etc. (as appropriate to the project stage) are undertaken to identify all EHS risks and ensure the processes or actions needed to manage the risks are integrated appropriately into appropriate stages of project design and implementation.
3. Ensure terms of reference for preparing civil engineering designs include requirements to identify, assess and incorporate environmental and health and safety mitigation measures, and deliver appropriate engineering standards and building codes to deliver the WB Environmental and Social Standards, including ESS 3(resource efficiency and pollution prevention) and ESS 4 (community health and safety).
4. Proactively engage with designers and undertake regular design reviews to ensure that environmental and health and safety mitigation requirements are integrated wherever possible into the design, working closely with the BERRY Project Engineer.
5. Incorporate personnel requirements and appropriate tasks into the terms of reference for supervising consultants to ensure that they undertake supervision and monitoring of contractor ESHS performance during works, and that they apply contract remedies as needed to ensure the contractor delivers the works in accordance with the contract requirements.
6. Work with the BERRY Project Engineer and Procurement Specialist to incorporate relevant qualification criteria, management strategies and implementation plans, and other requirements into bidding documents to facilitate the evaluation and selection of appropriately experienced contractors.
7. As needed review or prepare EHS specifications, personnel requirements and reporting metrics for inclusion in works procurement documents.
8. Prepare pre-bid information/presentation suitable for ensuring bidders are aware of the EHS requirements of the bidding documents, and participate in pre-bid meetings as agreed with the Project Coordinator.
9. Undertake site visits, inspections and audits as necessary to determine if Contractors are complying with EHS requirements of the contract and delivering works to Good International Industry Practice. Work with supervising engineers and the Project Engineer to identify appropriate measures for driving improvements as needed.
10. Work closely with key agencies including line ministries and beneficiary agencies, to ensure that environmental and health and safety aspects of infrastructure, transport, water resources, health, solid waste management, etc. are understood, considered at all stages of the projects and that ESMPs or other instruments are prepared and implemented where necessary.

11. Assist with the development and delivery of works induction and safety briefings for community workers to ensure they undertake their tasks safely and while protecting the environment.
12. Ensure all capacity building, training and other technical assistance activities carried out under the Project duly incorporate and take into consideration the requirements of the Environmental and Social Standards of the Environmental and Social Framework (ESF) of the Bank and the provisions of the ESCP, ESMF, and ESMPs.
13. Monitor the implementation of the ESCP and ensure the application of the Environmental and Social Management Framework (ESMF) and the Environmental and Social Management Plans (ESMPs) where appropriate.
14. Prepare regular monitoring reports, as indicated in the ESCP, on the environmental, health and safety (ESHS) performance of the Project. Track the status of the preparation and review of ESS documents required under the ESCP.
15. Ensure incidents or accidents are reported promptly by contractors, agencies and supervising consultants and conduct or ensure that an appropriate investigation is undertaken to identify the immediate, underlying and root causes. Confirm that measures to prevent their recurrence are developed and implemented.
16. Provide day to day workload management for the Environment Assistant.
17. Perform any other tasks assigned by the Project Coordinator consistent with the project's objectives, expected results and in line with this ToR.

### **Outputs/deliverables**

The Environmental Specialist will prepare or assist in the timely preparation of deliverables required to incorporate environmental, health and safety requirements into project activities, which may include:

1. Environmental and health and safety screening reports, codes of practice or management plans (including ESMPs).
2. Design reports and drawings showing incorporated mitigation; documents, presentations and materials to support procurement processes for supervising consultants and contractors.
3. Training/orientation presentations and documentation on environmental, health and safety awareness, risks and mitigation measures to project teams, agencies, workers and contractors.
4. Supervision, audit and inspection reports of contractor and supervising consultant ESHS performance.
5. Participation in weekly or monthly site meetings and coordinate with the construction contractors.
6. Review of reports to ensure that environment health and safety matters are incorporated appropriately in the reports.
7. Incident investigation reports and corrective action plans
8. Technical progress and assessment reports indicating the environmental, health and safety performance of the project, and as inputs to the project's quarterly report.

### **Skills and Qualifications (Minimum Requirements)/selection criteria**

- Bachelor's Degree or higher in relevant discipline (e.g., Environmental Engineering, Environmental Studies, Environmental Management, Natural Resources Management, or other related discipline).
- Membership of a relevant professional institute would be expected (relevant institutes would include but are not limited to: IOSH; CIEEM; IEMA; CWIEM)
- An award or certificate issued by NEBOSH relevant to the tasks to be performed
- At least five (5) years of experience on preparation and supervision of implementation of environmental protection measures on construction projects
- Demonstrated experience working on projects that have applied the operational Environmental and Social Standards and/or Safeguards Policies of the World Bank, **or** experience applying similar policies in other organizations.
- Experience in the preparation of ESMPs, ESIAs, and/or other environmental risk management instruments like those required by the World Bank.
- Experience in facilitating workshops and training.
- Ability to work in teams and communicate effectively; and demonstrated resourcefulness and initiative.
- Fluency in English with excellent oral and writing communication skills as well as report writing.

The contract will be two (2) years. However, based on satisfactory performance will continue for another two years and then extended until the project closing date.

### **Remuneration**

Remuneration will be commensurate with qualifications and experience