

**Saint Vincent and the Grenadines
STRENGTHENING HEALTH SYSTEM RESILIENCE PROJECT**

**Request For Expressions of Interest
Consulting Services – Individual Consultant
Assignment TITLE: PROCUREMENT SPECIALIST
Reference No.: SVGSHSRP-C-INDV-3**

Saint Vincent and the Grenadines (SVG) has received financing from the Export-Import Bank of the Republic of China on Taiwan for Reconstruction and Development towards the cost of implementing the Strengthening Health System Resilience Project (SHSRP). The Government of SVG intends to hire a Procurement Specialist to provide support for project management.

The position of Procurement Specialist is a contracted full-time staff position. Work will be performed on site and at the office of the Public Sector Investment Programme Management Unit (PSIPMU) of the Economic Planning Division, Ministry of Finance, and Economic Planning located in Saint Vincent and the Grenadines.

The Procurement and Contract Management Specialist will work under the overall management of the Director of Economic Planning and will report to the Project Manager in the execution of the following tasks listed below in a dynamic and proactive manner. The Specialist will be responsible for preparing all periodic reports on project procurement status. He/She will execute the entire cycle of procurement processes conducted within the project, directing, and managing the processes.

Detailed Terms of Reference (TOR) for the assignment can be found at the following link: [Current Bids](#)

The Ministry of Finance, and Economic Planning now invites eligible Consultants to indicate their interest in providing the Services. Qualifications and experience include, inter alia, the following:

- A Bachelor's Degree in any of the following areas: Business Administration, Law, Economics, Engineering, Quantity Surveying, Project Management or other relevant degree
- At least seven (7) years' hands-on experience conducting procurements of goods, works and services.
- Experience using the procurement regulations/guidelines and standard documents of multilateral and/or bilateral donors would be *an asset*.
- At least five (5) years' experience in contract management, supervision of goods and works and handling of claims would be *an asset*.
- Experience in implementation of infrastructure projects using "Conditions of Contract for Construction for Building and Engineering Works Designed by the Employer ("Red book") Second edition 2017" published by the Federation Internationale Des Ingenieurs – Conseils (FIDIC) would be *an asset*

- Demonstrated ability to work in teams within a collaborative mode.
- Fluency in English
- Excellent written and oral communication skills.

A Consultant will be selected in accordance with the Individual Consultant (IC) Selection method set out in the Public Procurement Act of 2018. Further information can be obtained at the address below during the hours 9:00 to 15:30.

Expressions of interest must be delivered in a written form to the address below (in person, or by e-mail) no later than **Friday, September 25, 2026**.

Recardo Frederick
Director of Economic Planning
Economic Planning Division
Ministry of Finance, and Economic Planning
First Floor, Administrative Building
Bay Street
Kingstown
Saint Vincent and the Grenadines
E-mail: cenplan@svgcpd.com and Cecil Harris avachpm@gmail.com, and scstewart@svgcpd.com.