

Saint Vincent and the Grenadines OECS Regional Health Project

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Loan No./Credit No./ Grant No.: (168539)

Assignment Title: Update a Suite of Incident Response Plans

Laboratory Services Programme Human Resources Management

Reference No. : SVGRHP-C-CQS-8

The Government of Saint Vincent and the Grenadines has received financing from the World Bank toward the cost of the OECS Regional Health Project and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include assisting the LSP of the MOHWE, to develop a strategic pathway and plan to ensure adequate, appropriate and effective human resources in alignment with the LSP strategic goals. The estimated duration is 8.5 months.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://procurement.gov.vc/eprocure/index.php/current-bids>

The Economic Planning Division now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are as follows: [*insert criteria*

Relevant Experience

Proven track record in developing all-hazard emergency plans and Disaster Risk Reduction Plans.

Experience working with governments, municipalities, private sector, or specific industries (e.g., healthcare, infrastructure, energy).

Familiarity with local, regional, and national hazard profiles.

Technical Expertise

In-house specialists in emergency management, risk assessment,

Knowledge of relevant planning frameworks (e.g., CDEMA, CARPHA, UNDRR, ISO 22301 and Hazard Information Profiles (HIPs).

Ability to integrate hazard mitigation, preparedness, response, and recovery strategies.

Regulatory and Standards Compliance

Familiarity with national and international standards (e.g., NFPA 1600, IHR, Sendai Framework).

Knowledge of local laws, codes, and regulatory requirements for hazard planning.

Methodology and Tools

Clear and robust methodology for hazard identification, risk assessment, and vulnerability analysis.

Use of GIS, risk modeling software, and participatory planning tools.

Capability to conduct stakeholder engagement and scenario planning workshops.

Multi-Disciplinary Approach

Capacity to address multiple hazard types (earthquakes, floods, pandemics, etc.).

Ability to work across disciplines (engineering, environmental science, public health, urban planning).

Communication and Stakeholder Engagement

Experience in facilitating community and stakeholder consultations.

Strong public communication and risk communication strategies.

Ability to produce accessible and user-friendly plans and materials.

Project Management and Delivery

History of delivering projects on time and within budget.

Clear project timeline and milestones.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" February 2025 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the **Consultant Qualification Selection (CQS)** method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **0900 to 1500 hours**. Expressions of interest must be delivered in a written form to the address below (in person, or by e-mail) by **September 19, 2025** at 1600 hours (local time).

Director of Economic Planning

Attn: Recardo Frederick

Ministry of Finance, Economic Planning and Information Technology

1st Floor Administrative Centre

Tel: 784-457-1746 or 784-457-2182

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