

Saint Vincent and the Grenadines
Unleashing the Blue Economy of the Caribbean (UBEC)
CREDIT no. 7089-VC

Procurement Officer

SVGUBEC-C-IC-2

Saint Vincent and the Grenadines has received financing from the World Bank toward the cost of the **SVG Unleashing the Blue Economy of the Caribbean (UBEC)**, and intends to apply part of the proceeds for consulting services for the position of Procurement Officer.

The Government of SVG (GoSVG) is establishing a Project Implementation Unit (PIU) at the Ministry of Tourism, Civil Aviation, Sustainable Development and Culture (MoT) responsible for implementing the UBEC project national-level activities and coordinating with relevant ministries.

The PIU will be a fully integrated part of the MoT structure, relying on UBEC resources to deliver UBEC Project activities, including project planning, financial management, procurement, monitoring and evaluation, environmental and social safeguards, and reporting in accordance with both Government and World Bank requirements. The Government of SVG is seeking consultancy services for the position of PIU Procurement Officer to be part of the PIU.

The consulting services (“the Services”) will include ensuring effective and efficient procurement under the UBEC in strict compliance with the Financing Agreement and other documents regulating procurement under the UBEC. This position will work in close collaboration with Ministry staff, and under the general control and direction of the Project Manager. This is a full-time consultancy. The initial contract duration would be two (2) years, then renewable based on performance.

The detailed Terms of Reference (TOR) for the assignment can be found at the following *website*: <https://procurement.gov.vc/eprocure/index.php/current-bids> or can be obtained at the address given below.

The **Economic Planning Division, within the Ministry of Finance, Economic Planning and Information Technology**, now invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

(a) Mandatory

(i) Education

- Bachelor’s degree in relevant fields such as procurement, law, finance, accounting, business administration and project management

(ii) Experience

- At least 3 years proven practical experience as a project procurement specialist, or in procurement management in a similar role.
- Demonstrated ability to develop, implement, and monitor, comprehensive project procurement plans, and to undertake complex procurements.

(iii) General

- Strong ethics, personal organizational skills, and ability to manage own workload.
- Good communication and interpersonal skills with the ability to make presentations to a broad range of audiences.
- Good writing skills with the ability to prepare accurate reports; fluency (oral and written) in English is essential.
- Demonstrated ability to deliver training and capacity building to project staff.

(b) Desirable

- At least 3 years' experience with donor-funded projects, especially involving international financial institutions such as the World Bank.
- Relevant postgraduate or professional qualifications.
- Membership of a relevant professional organization.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 [*revised November 2017, August 2018 and November 2020, September 2023, February 2025*] ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the **Individual Consultant Selection** method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **0900 to 1300 hours**.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **June 21, 2025**:

Recardo Frederick
Director of Economic Planning
1st Floor Administrative Centre
Bay Street, Kingstown
Saint Vincent and the Grenadines

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