

# Saint Vincent and the Grenadines

Unleashing the Blue Economy of the Caribbean (UBEC)  
CREDIT no. 7089-VC

## MONITORING AND EVALUATION SPECIALIST SVGUBEC-C-IC-9

Saint Vincent and the Grenadines has received financing from the World Bank toward the cost of the **SVG Unleashing the Blue Economy of the Caribbean (UBEC)** and intends to apply part of the proceeds for consulting services for the position of **Monitoring and Evaluation Specialist**.

The consulting services (“the Services”) include

- 1. Ensure that the Results Monitoring Framework is up-to-date and operational*
- 2. Collect and manage data and records on project results*
- 3. Support the Project Manager in the implementation of the Project:*
- 4. Support project progress reporting bi-annually, at mid-term review, and for the final evaluation.*
- 5. Build capacity on M&E and*
- 6. Collaborate with other PIU colleagues*

The contract will be for one year in the first instance and would be subject to renewal based on satisfactory performance.

The Officer will work under the guidance of the Permanent Secretary in the Ministry of Tourism, Civil Aviation, Sustainable Development and Culture but will report to the Project Coordinator

The detailed Terms of Reference (TOR) for the assignment *can be found at the following website:* <https://procurement.gov.vc/eprocure/index.php/current-bids>

The **Economic Planning division**, on behalf of the Ministry of Tourism, Civil Aviation and Sustainable Development, now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

### Academic Qualifications

- Bachelor’s degree or higher in social science preferably in Development Planning, Economics or Management, or in data management or equivalent.

- A Master in similar field would be an advantage

### **Experience**

- Minimum of five (5) years of significant successful experience at the national or regional level in monitoring and evaluation including hands-on experience in design of survey instruments and evaluation tools and results-based management.
- Experience working in the context of development projects within development agencies such as World Bank, United Nations, and Caribbean Development Bank, preferably in a government system.
- Experience in environmental projects (and similar) would be an advantage

### **Competencies**

- Demonstrated experience in programme implementation, monitoring, and evaluation techniques and practices.
- Knowledge in computers and Microsoft Office Suites including all the application packages, in handling web-based management systems and knowledge in the use of statistical software applications.
- Excellent analytical skills in drafting monitoring reports.
- Ability to perform analysis of quantitative and qualitative data.
- Excellent written, oral, and interpersonal skills, in English
- Strong coordination skills.
- Good knowledge and experience regarding gender mainstreaming.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" September 2025 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the **Individual Consultant method** set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours, i.e. 0900 to 1500 hours. Expressions of interest must be delivered in a written form to the address below (in person, or by e-mail) by **March 20, 2026**.

### **UBEC Project Implementation Unit**

Attn: Ellsworth Dacon

Project Manager, Unleashing the Blue Economy of the Caribbean

TEKA Building

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