

**Saint Vincent and the Grenadines
OECS DATA FOR DECISION MAKING PROJECT**

**Request for Expressions of Interest
Consulting Services – Individual Consultant**

Assignment Title: Technical Assistance on the Revision of the Statistical Act for Saint Vincent and the Grenadines.

Reference No.: SVG-DDMP-CS-INDV-5

The Government of Saint Vincent and the Grenadines (GoSVG) has applied for financing from the World Bank toward the cost of the OECS Data for Decision Making Project (DDMP), and intends to apply part of the proceeds for consulting services for Technical Assistance on the Revision of the Statistical Act for Saint Vincent and the Grenadines.

The OECS Data for Decision Making (DDM) Project (the Project) is a regional project that seeks to improve the capacity of participating Eastern Caribbean countries to produce and publicly disseminate statistical data for country and regional level analytics. It is being implemented by Grenada, Saint Lucia, St. Vincent and the Grenadines, and the OECS Commission. The Project is being implemented over a five-year period ending in June 2027.

Additional details on the Project can be found at the following link: (https://documents1.worldbank.org/curated/en/520151651261033077/pdf/Grenada-Saint-Lucia-Saint-Vincent-and-the-Grenadines-Organization-of-Eastern-Caribbean-States-Commission-OECS-Data-for-Decision-Making-Project.pdf?_gl=1*1ixhs9b*_gcl_au*MTc4ODI0MTE2NC4xNzIzMDCzMjIy).

Under Component 1, the Project is seeking a technical expert to advise the Government of Saint Vincent and the Grenadines (GoSVG) on revisions to the Statistics Act, No. 24 of 1983, which is still in effect. The Statistical Act of 1983 mandates the Statistical Office (SO), under the Ministry of Finance Economic Planning and Information Technology to:

- (a) Collect, compile, analyze, abstract, and publish statistical information relative to the agricultural, commercial, industrial, financial, social, and general activities and conditions of the inhabitants of Saint Vincent and the Grenadines.
- (b) Collaborate with the departments of the Government in the collection, compilation, and publication of statistical records of administration.
- (c) Take any census of Saint Vincent and the Grenadines.
- (d) Organize a scheme of coordinated social and economic statistics about Saint Vincent and the Grenadines.

The Census and Statistical Act, No. 24 of 1983 can be found at the following link: <https://stats.gov.vc/wp-content/uploads/2018/05/Census-Statistics-Act.pdf>

The consultant will work under the direct supervision of the Chief Statistician of the Statistical Office, in close collaboration with relevant Staff of the Statistical Office. The consultant will follow an agreed code of conduct, and when engaging in activities such as workshops and consultations

will share information with participants on accessing the available grievance mechanisms. The detailed Terms of Reference (TOR) for the assignment can be found at the following link: (https://procurement.gov.vc/eprocure/images/pdf/CurrentBids/Terms_of_Reference_Review_of_SV_G_Statistical_Act_clean.pdf)

The Ministry of Finance, Economic Planning and Information Technology now invites eligible Consultants to indicate their interest in providing the Services. The expected activities to be carried out by the consultant are:

- Review Census and the Statistical Act No. 24 of 1983 for St. Vincent and the Grenadines and other relevant laws which impact data production and dissemination by the SO and the broader NSS.
- Consult with key stakeholders including the Ministry of Finance, Economic Planning and Information Technology, other Ministries, Departments and Agencies that comprise the NSS for inputs for a revised Statistical Bill
- Prepare a draft of the revised Statistical Bill, incorporating international best practices (UN Fundamental Principles of Official Statistics), relevant guidelines for the Caribbean Community, and stakeholder inputs. The consultant should be familiar with the key Caribbean Community documents include the following:
 - Common Framework for Statistics Legislation in CARICOM (CARICOM Secretariat, 2011);
 - CARICOM Statistics Model Bill (CARICOM Secretariat, 2011);
 - Review of CARICOM Statistics Legislation (ECLAC, 2020);
 - Recommendations from the Standing Committee of Caribbean Statisticians
- Make presentations of the draft updated Statistical Bill and relevant background documents to the Steering Committee. The Steering Committee will endorse and submit the recommended bill to Cabinet
- Finalize the Statistical Bill, addressing comments as needed.

Qualifications

- Master's degree (or higher) in Legal Drafting, Statistics or any other related field
- At least 5 years of relevant work experience in the following areas: (a) best practices in statistics legislation, (b) preparation of model statistics legislation, (c) preparation and revision of national statistical laws.
- Experience in conducting at least 2 similar assignments assignments/consultancies in updating national statistical legislation within the last five years.
- Fluency in English and excellent writing and editing skills.

Payment and Duration of the Consultancy

The selected consultant will be hired over the period (6) months and the consultancy will cover associated travel costs. Payment will be effected according to the deliverable schedule (lump sum on deliverables.)

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" Fifth Edition September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) Selection method set out in the Procurement Regulations. Further information can be obtained at the address below during the hours 9:00 to 15:30 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **Monday, October 14, 2024, 2:00 p.m. The desired commencement is November, 2024.**

The Chairman
Central Procurement Board
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